



## NEW REGULATIONS FOR PEARSON - LCCI INVIGILATORS AND ORAL EXAMINERS

As of 1 January 2016, Pearson - LCCI exam sessions can be invigilated only by the staff who have done the invigilator training and received an invigilator certificate. The same regulation applies to the examiners.

The existing centre staff, who have invigilated and examined sessions so far and have never done any of the training, need to participate in one of the training sessions by 30 April 2016 at the latest. After this date, no member of staff who have never done training will be permitted to invigilate or examine. The centre staff who have more than 1 year of experience with Pearson LCCI exams, do not need to do any training.

The examiners who did not meet one of the requirements when they did training (e.g. did not submit an English language certificate at the appropriate level) and for that reason did not receive a certificate, need to submit the missing documents by 30 April 2016, after which they will not be permitted to act as invigilator or examiner.

The minimum requirements for a certified invigilator and examiner will stay the same:

### **INVIGILATORS**

1. Proof of English language knowledge (CEF level B2), such as: JETSET Level 5, Cambridge FCE, IELTS grade 5 OR
2. A degree in English.

**P.S. The teachers who hold the *S.S.I.S. Abilitazione all'Insegnamento* are exempt from the CEF B2 language certificate.**

### **ORAL EXAMINER**

1. A first degree in English
2. Minimum 3 years of relevant and recent teaching experience at different levels
3. Proof of English language proficiency (CEF level C2), such as: JETSET Level 7, Cambridge CPE, IELTS grade 7.5

The centre staff who wish to do examiner training and do not hold a CEF C2 in English can participate in one of the training sessions where, if they demonstrate a high level of English, will be given exemption from the CEF C2 certificate.

These are the minimum requirements and they do not guarantee that an applicant will be accepted into the training session nor be awarded the certificate. All applicants need to submit their CV (European format, in English) as well as supporting documents when applying for the training session. Applicants are strongly recommended to list all the working experience that they consider relevant.

For more information please email us at [info@lcci.it](mailto:info@lcci.it).